



NATIONAL DISASTER MANAGEMENT AUTHORITY
NDMA Bhawan, A-1 Safdarjung Enclave
New Delhi-110029
Telephone: 011- 26701896



Advertisement No. 6-135/2015-Mit-II

(I) National Disaster Management Authority (NDMA) is implementing Establishment of GIS Server and Creation of Geo-databases in NDMA. The Project is being initiated and implemented by NDMA. NDMA has set up the Project Implementation Unit (PIU) at its office in New Delhi. NDMA invites applications for the positions given in the table below to be engaged on contract basis. The contract will be for a period of one year initially and may be extended with mutual consent based on need and performance for part of the year or maximum for one year at a time or closure of project, whichever is earlier. Educational qualifications & experience required, remuneration offered and details of duties/responsibilities of each position are given below:-

Post No.	Job Title/Remuneration	Educational Qualifications	Post Qualification Experience & Expectations
1.	Engineer - GIS Operation (Project Co-ordinator) Rs.50,000/- p.m. (Consolidated) (1 Post)	Master`s Degree in Remote Sensing / Geoinformation /Geography/Geology.	<ol style="list-style-type: none">I. 4 years of professional experience in the areas of Database Management, Tool Development, GIS maps, WMS, WFS, Server Maintenance, evaluation of development activities, and GIS Layers.II. Preference shall be given for having working experience in similar or related projects on above-mentioned topics and having experience and expertise in software development, web development, project management and server maintenance.

2	GIS Executive Rs.30,000/- p.m. (Consolidated) (1 post)	Master`s Degree in Remote Sensing / Geoinformation /Geography/Geology	<ol style="list-style-type: none"> I. 2 years of experience in Remote Sensing & GIS. II. Strong statistical and programming background and prior experience in processing remotely sensed data. III. Preference will be given for experience in GIS Database Handling. Knowledge of ArcObect Undertaking data analyses and data conversion, Data Verification and validation using internet & other sources. IV. Should have project handling capabilities.
3	Database Administrator Rs.30,000/- p.m. (Consolidated) (1 post)	B-Tech in Computer Science /IT or MSc Computer Science / IT	<ol style="list-style-type: none"> I. The Specialist selected will need to demonstrate experience and expertise in the areas of (a) Database creation (b)Database maintenance (c)PostSQL/PostGRE/Post GIS; (d) A reasonable knowledge / proficiency to deal with spatial data and GIS maps. II. Minimum 2 years in above-mentioned areas. III. Preference shall be given for having familiarity with the RDBMS/DBMS and experience in spatial maps maintenance and GIS layers.

4	Data Entry Operator Rs.20,000/- p.m. (Consolidated) (2 Posts)	12th Pass in Arts / Science /Commerce. (Higher education will be preferred)	<p>I. To compile and present data received from field area, basic data analysis, assistance in capturing information and report preparation for programme monitoring. Also maintaining all records and reports relevant to the programme.</p> <p>II. Minimum 2 years of work experience in Data Entry work.</p> <p>III. Knowledge of computer software (M.S Office/ GIS etc.). Good speed in English data entry.</p>
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(II) General Conditions:

- I. Candidates should apply in prescribed Performa.
- II. Candidates applying for more than one post should submit separate applications.
- III. Candidates will have to produce the proof of details furnished in their applications, in original, as and when required.
- IV. Applications received after the due date, unsigned applications, applications where the post no. is not filled in/not filled in correctly and applications incomplete in any respect will not be considered.
- V. Only Indian Nationals need apply.
- VI. Canvassing in any form will lead to disqualification.
- VII. It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to wilfully conceal or misrepresent the facts, his candidature will be summarily rejected or his employment terminated.
- VIII. The applications must be sent by post in neatly typed out form in A-4 size paper 210x297 mm.

(III) Last Date for Receipt of Application:

Not later than **5-2-2016**.

(IV) Address for Sending Application:

Shri S.S.Rawat,
Under Secretary (Mit-II),
National Disaster Management Authority,
NDMA Bhawan, A-1, Safdarjung Enclave,
New Delhi – 110029
Phone No. 011-26701896
Email: sunils.rawat@nic.in

Self-Attested Passport Size
Photograph

Proforma for application:

01. Advertisement No., the Post applied for and Post No.
02. Name (in block letters):
03. Date of Birth (in Christian era):
04. Nationality:
05. Father`s/Spouse`s name:
06. Address for correspondence (with Telephone/Mobile Nos. and e-mail ID address:
07. Permanent address:
08. Qualifications:

(a) Educational Qualifications: (Starting from minimum 12th standard onwards)

S. No.	Course/Degree	Subject(s)	University/Institute	Year of passing	Division/Grade/Percentage of marks

(b) Professional Qualifications

9. Total experience directly relevant to the post applied for (in months):
10. Total employment experience and details (in months) indicating the nature of duties and responsibilities including experience of working with externally aided projects, if any:

S. No.	Organisation /Institute	Period From To	Nature of duties and responsibilities including experience with externally aided projects, if any	Remarks

11. If selected, minimum time required to join the post:
12. Any other information:

Declaration

I affirm that information given in this application is true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected or employment terminated.

(Signature of the applicant)

Place
Date