



School DM Plan Model Template- National School Safety Programme (NSSP)

Section 1: Introduction:

- a. School profile (*attached format in annexure-I*)
- b. Aim and Objective of the plan
- c. Geographical location of the school.

Guidance Note:

- This section of the plan will provide information relating to the school as per details given in Annexure-I It should also mention the objective of the plan, the stakeholders who will be using the plan and members who would be responsible for implementing, reviewing and updating the plan.
- This section can also include a map of the school.

Section 2: Hazard Risk and Vulnerability Assessment

- a. Non-structural assessment (*can be done practically by all teachers and select students in a group exercise*)
- b. Structural assessment (to be done by a Civil Engineer, Licensed Building Surveyor)
- c. Identification of hazards outside the school campus (Road Safety, Industrial Hazard, Chemical hazard, open drain flooding etc).
- d. Database of past disasters/accidents which has affected the schools.
- e. Identification of vulnerable locations within the school campus
- f. Summary of the key findings and identifications of action for mitigation.

Guidance Note:

This section of the plan will focus on identifying the various vulnerable areas within the school building as well as the probable risks arising out of structural and non structural elements.

For identifying non-structural and structural weakness in the school building a committee may be constituted comprising members of School Administration (including Physical Education Teacher), officer from nearest fire station/Civil defence post warden, Health Service Provider (doctor/nurse/ health worker) from nearest health centre/hospital/nursing home, officer from the nearest police station, engineers from PWD,SSA ,Municipal Corporation/Zilla Parishad who may help in identifying the structural and non-structural weaknesses in the building. Likewise this committee can also identify hazard outside the school campus particularly the hazard related to road/traffic outside the school building, industrial (Chemical Hazard) which may be due to location of such an industry in vicinity of the school.

This *Hazard hunt* activity will help in identifying some of the obvious risks like improper location of electricity panel in the school, open electricity panels, live wire if any, improper placing of cupboards and furniture, obstruction in the escape route or object that can fall during the Earthquake such as glass panel, flowerpot etc.

This section of the plan can also document or provide details of any past disaster that had affected the school or in the vicinity of the school.

Section 3: Preparedness

This section of the plan should include the following:

- a. Constitution of school DM Committee Composition of the Core Team and its roles and responsibilities during different phases.**
- b. Constitution of sub team and identification of roles and responsibilities of each of the sub teams/ task force, before, during and after disaster. The school may comprise of the following teams/task forces.**
 - i. Awareness Generation , Warning and information dissemination team.*
 - ii. Evacuation team.*
 - iii. Search and rescue team (only teachers to be member of this team)*
 - iv. Fire safety team*
 - v. First aid team.*
 - vi. Bus safety team (for each bus) - wherever applicable.*
 - vii. Site security team.*

