



Government of India  
**NATIONAL DISASTER MANAGEMENT AUTHORITY**  
"NDMA Bhawan", A-1 Safdarjung Enclave,  
New Delhi –110029  
Tel. No. 26701796, Fax 26701834



---

---

No. 1-13/2011-Coord.

Date: 23<sup>rd</sup> September, 2011

**GOVERNMENT OF INDIA  
NATIONAL DISASTER MANAGEMENT AUTHORITY**

\*\*\*\*\*

**THE RIGHT TO INFORMATION ACT, 2005**

**[INFORMATION UNDER SECTION 4 (1) (b) OF THE ACT]**

**PARTICULARS OF NDMA'S ORGANISATIONAL STRUCTURE, FUNCTIONS AND DUTIES:**

**I. ORGANISATIONAL STRUCTURE**

The Disaster Management (DM) Act, inter alia, provides for setting up of a National Disaster Management Authority (NDMA) under the Chairmanship of the Prime Minister and a National Executive Committee (NEC) of Secretaries to assist the National Authority in the performance of its functions.

**II. FUNCTIONS**

The functions and responsibilities assigned to the NDMA are briefly enumerated as under :-

- (a) to lay down policies on disaster management;
- (b) to approve the National Plan and the plans prepared by the Ministries/Departments of the Government of India in accordance with the National Plan;

- (c) to lay down guidelines to be followed by the State authorities in drawing up the State Plans;
- (d) to lay down guidelines to be followed by the different Ministries/Departments of the Government of India for the purpose of integrating the measures for prevention of disaster or the mitigation of its effects in their development plans and projects;
- (e) to co-ordinate the enforcement and implementation of the policy and plan for disaster management;
- (f) to recommend provision of funds for the purpose of mitigation;
- (g) to provide such support to other countries affected by major disasters as may be determined by the Central Government;
- (h) to take such other measures for the prevention of disaster, or the mitigation, or preparedness and capacity building for dealing with threatening disaster situation or disaster as it may consider necessary;
- (i) to lay down broad policies and guidelines for the functioning of the National Institute of Disaster Management(NIDM);
- (j) to authorize the concerned department or authority to make emergency procurement of provisions or materials for rescue and relief in a threatening disaster situation or disaster;
- (k) to exercise general superintendence, direction and control of the National Disaster Response Force(NDRF), constituted under the Act for the purpose of specialist response to a threatening disaster situation or disaster;
- (l) to recommend guidelines for the minimum standards of relief to be provided to the persons affected by disasters;
- (m) to recommend relief in repayment of loans or for grant of fresh loans on concessional terms to persons affected by a disaster of severe magnitude

