



Government of India
NATIONAL DISASTER MANAGEMENT AUTHORITY
NDMA BHAWAN, A-1, Safdarjung Enclave,
New Delhi –110029. Tel. Fax No.26701821.



No.11-22/2009/Awareness

Dated: 9th September, 2011

Subject: Preparation of Posters on Earthquake Disaster Management Awareness

National Disaster Management Authority (NDMA) has printed posters on Earthquake Disaster Management Awareness in Hindi Language for dissemination among the masses.

2. Now NDMA has decided to print additional 2500 posters in Hindi and translate & print the 10300 posters in the following languages:

SI.No.	STATE	Language	No. of posters to be developed
1	ANDAMAN & NICOBAR ISLANDS	English	1000
2	ARUNACHAL PRADESH		
3	ASSAM	Assamese	4000
4	GUJARAT	Gujarati	600
5	JAMMU & KASHMIR	Dogri	800
6	MANIPUR	Manipuri	800
7	MEGHALAYA	Khasi	600
8	MIZORAM	Mizo	500
9	NAGALAND	Nagamese	500
10	TRIPURA	Bengali	1500
11	WEST BENGAL		

3. The job description for Posters is as under

Size of paper - 17"x24" (17"x22"-Finished size)
Quality of Paper- 130 gsm (Glossy)
Colour - 4+0
Gumming - 1" strip on top and bottom or double sided tape at top & bottom

Terms & Conditions

- The agency should have experience in Printing Job. Documentary Proof of having undertaken such work should be provided
- The period for completing the job shall be **fifteen days** from award of work.
- Photographs and material will be provided by NDMA
- Dummy/translation is to be got approved by NDMA before final printing.
- Soft copy of designs will be handed over to NDMA after completion of the job.
- The posters should be supplied in corrugated/wooden boxes of 250 each

4. A poster on Earthquake Disaster developed by NDMA in Hindi is enclosed herewith. You are requested to furnish the quotes inclusive of all taxes by **26th September, 2011** for the following:-

- a) Printing of 2500 posters in Hindi
- b) Printing and translation of 10,300 posters in 9 languages mentioned in the above table.

5. As per the guidelines of Govt. of India, you are requested to deposit "Earnest Money Deposit" of Rs.5,000/- by way of Demand Draft in favour of DDO, NDMA payable at New Delhi.

(Munish Girdhar)
Director
Public Relations & Awareness Generation

जानकारी

यानी भूकंप से निपटने कि तैयारी



भूकंप से निपटने के लिए कुछ महत्वपूर्ण जानकारी हर बड़े और बच्चे के लिए जरूरी हैं।



जैसे ही भूकंप के झटके लगें :

- फौरन किसी खुले स्थान की ओर दौड़े . यदि यह संभव न हो तो तुरन्त झुक कर अपने डेस्क या मेज की शरल लें . अपने सिर को किसी मजबूत चीज और अपने बसले से बचाएं . अथवा किसी मजबूत चीज जैसे खम्भे को कस के पकड़े रहें . दौड़ कर किसी कोने में खड़ा हो कर अपना सिर बचाएं



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