



NATIONAL DISASTER MANAGEMENT AUTHORITY
Government of India
"NDMA Bhawan", A-1, Safdarjung Enclave
New Delhi -110 029



No. D- 15020/2/2011-G&C

Dated: 22nd Sept' 2011.

NOTICE INVITING TENDERS

SUBJECT: PROCUREMENT OF COMPUTER PERIPHERALS

Sealed quotations are invited for awarding procurement of Computer peripherals for the following items, as per make given against each, in this Authority. Rates may be quoted in words & figures in the proforma at Annexure – I enclosed:-

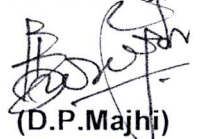
Sl. No.	Name of item	Make
1.	HDD 500 GB Internal	Seagate
2.	HDD 1 TB Internal	Seagate
3.	HDD 500 GB External	Seagate
4.	HDD 1 TB External	Seagate
5.	Laptop Battery NX6320	HP
6.	Laptop Battery NX6120	HP
7.	Laptop Battery NX6530	HP
8.	Laptop Battery NX8230	HP
9.	Laptop Charger NX 6320	HP
10.	Laptop Charger NX 6120	HP
11.	USB Key Board	HP
12.	USB Mouse	HP
13.	Key Board	HP
14.	Mouse	HP
15.	Logitech mouse/Key board combo	HP
16.	RAM 1 GB DDR - 1	Transcend
17.	RAM 1 GB DDR - 2	Transcend
18.	RAM 2 GB DDR - 2	Transcend
19.	RAM 1 GB DDR - 3	Transcend
20.	RAM 2 GB DDR - 3	Transcend
21.	DVD Writer Internal	Samsung
22.	DVD Writer External	Samsung
23.	Speaker small	Intex
24.	Speaker Big	Intex
25.	UPS 600 VA	Microtek
26.	UPS 800 VA	Microtek
27.	UPS 1 KVA	Microtek
28.	LCD 16"	Samsung
29.	LCD 19"	Samsung
30.	Wireless router 150 mtr.	D-Link
31.	Pen Drive 4 GB	Kingston
32.	Pen Drive 8 GB	Kingston
33.	Pen Drive 16 GB	Kingston
34.	Power cable 1.5 mtr.	Good quality
35.	Power cable 3 mtr.	Good quality
36.	Printer cable 1.5 mtr.	Good quality
37.	Display VGA cable	Good quality
38.	SATA cable	Good quality
39.	Blank CDs	Mouser bear
40.	Blank DVDs	Mouser bear
41.	Blank DVD (RW)	Mouser bear
42.	SMPS (Power Supply)	I-Ball

2. The contract will be governed by the following terms and conditions:
- i) Company should have been in existence for more than 3 years. The turnover of the firm for last 3 years be intimated.
 - ii) The firm will provide certificate from the Original Equipment Manufacturers (OEM) that it is authorized and competent to take up the AMC.
 - iii) Only genuine computer peripherals of concerned make must be supplied.
 - iv) The item so demanded should be delivered within two days from the date of issue of supply order.
 - v) The payment will be made with-in 15 days from the date of receipt of bill.
 - vi) The Authority will not make any payment towards cartage and the expense for the to and fro transportation of the items supplied by your firm.
 - vii) A "Bank Draft amounting to Rs.10000/- (Rupees Ten Thousand only) payable to "DDO NDMA", towards earnest money should also be enclosed with the quotation which will be returned to unsuccessful tenderer after finalization of the process. The successful tenderer will have to deposit Performance Guarantee equivalent to 10% the total value of AMC in the form of Bank guarantee/Fixed Deposit Receipts of equivalent amount. Any quotation received without earnest money as stated above, will not be entertained at all. The Performance security deposit is refundable after the successful completion of the contract and the same will be forfeited if during the contract period, the services of your firm are found to be unsatisfactory in any respect or in the event of any breach of contract terms and conditions.
 - viii) The Rate Contract will remain valid for a period of one year from the date of commencement of rate contract.
 - ix) The contract may be terminated by this Authority at any time without assigning any reasons therefor. If the services of the firm are found to be unsatisfactory, the contract will be awarded to another firm at the risk and expense of defaulting firm. In this regard, the Authority's decision will be final and binding.
 - x) The rate may be quoted in the enclosed Performa (Annexure – I) and the percentage of any taxes, VAT/Service Tax, if any, may be specifically and separately indicated in the quotation. Rates should be quoted in words and figures.
 - xi) The decision of the Authority would be final in all respect. However, any dispute arising out of the contract would be within the jurisdiction of Delhi High Court. It may be noted that this Authority reserves the right to accept or reject any or all quotation in full or in part without assigning any reason whatsoever and also reserves the right to terminate the contract at any time without assigning any reason.
 - xii) Any damages caused to the equipment during transportation of any part etc. shall be borne by the successful firm. Liability in the event of any mishap will be of the Contractor.
 - xiii) Bids, which are not consistent with the requirements of the NIT will be considered as non-responsive and liable for rejection.
 - xiv) Copies of following documents may be provided:
 - a) Authorisation Certificate from Original Equipment Manugaturers (OEM).
 - b) Certificate of existance of the firm and copies of supply orders relating to supply of computer peripherals placed with Govt. Deptts./PSUs.
 - c) Earnest Money Deposit for Rs.10000/-.
 - d) PAN/TAN.
 - e) Signed copy of terms and conditions.
 - f) Proof of Annual turnover.



3. The sealed quotations may be forwarded to the undersigned by 12th Oct' 2011 upto 3.00 P.M. which will be opened in the room of undersigned at 3.30 PM on the same day.

Yours faithfully,



(D.P. Majhi)

**Under Secretary(G), NDMA
Ministry of Home Affairs**

Copy to:-

NIC (alongwith a soft copy) for placing the above notice on the Website of NDMA.

