

**(By registered post)**  
**Headquarters, 2 Battalion NDRF, Digberia Camp , Madhyamgram, Kolkata - 700129**  
**Fax No.03325263077**

PROV/2BnNDRF/HL/ 2011/

12<sup>th</sup> Aug '2011.

**NOTICE INVITING TENDER**

Sealed Tenders are hereby invited by the Commandant 2 Bn NDRF on behalf of the President of India from Firms/Contractors/Suppliers for supply of "INDIVIDUAL KIT ITEM " as per following details :-.

Sl No	Name of items	Qty required	Specification Number
01	HEAD LIGHT	900 Nos.	<b>Head Light</b> Purpose of this head light to provide adequate light in the night etc at disaster site so that gas cutting etc. can be done for rescue operation. Minor caped lamp assembly (incorporation lead acid type battery conforming to IS : 5679/1986

02. Schedule of Tender:-

Earnest Money Deposit	Rs.60,000/- (HEAD LIGHT)
Date of issue of Tender Notice	11 <sup>TH</sup> Aug'2011.
Last date & time of receipt of tender	15 <sup>TH</sup> Sept'2011 1100 Hrs.
Date & time of opening of tender	15 <sup>TH</sup> Sept'2011 1200 Hrs
Venue of opening of tender	HQ 2 Bn NDRF, Digberia (Barasat) Kolkata-700129
Place of delivery of stores	HQ 2 Bn NDRF, Digberia (Barasat) Kolkata-700129

03. Tenders should be in the name of Commandant 2 Bn NDRF, Digberia Camp Badu Road (Barasat) Kolkata-700129. Sealed Tenders, should be sent by post or can be dropped at TENDER BOX placed at the office of Commandant 2 Bn NDRF, Digberia Camp Badu Road (Barasat) Kolkata-700129 on or before 15<sup>th</sup> Sept'2011 by 1100 Hrs.

04. All the tenderers are required to follow two bid systems i.e. Technical Bid and Financial Bid separately. The tender documents be submitted in three different covers as under:-

FIRST COVER	:	This cover should contain following documents.
	I	Technical Bid duly sealed & stamped by the firm.
	ii	Financial Bid duly sealed & stamped by the firm.
	iii	Earnest Money Deposit of Rs.60,000/- (HEAD LIGHT).
	iv	Photocopy of PAN Card.
	v	Photocopy of TIN No. allotted by State Government.
	vi	Photocopy of Latest Income Tax/Sales Tax Clearance Certificate.
	vii	This cover should be super scribed with the Tender No., name of stores and due date of opening of tender.
	viii	The address of the tenderer should be written on the lower left corner of the envelope.

SECOND COVER	:	<b>TECHNICAL BID</b> - Should contain following documents.
	i.	Technical specification of the item.
	ii.	Proof of ISO certification, if any.
	iii.	Quality Control system, if any.
	iv.	Warranty/Guarantee, if any.
	v.	Any other additional information regarding technical specification of the item which the tenderer wants to submit as regards to name of brand/manufacturer/experience & expertise etc.
	vi.	Proof of supplying similar items to other Govt. departments if any.
	vii.	After Sales & Service, if any, offered by the firm.
	viii.	This cover be super scribed as “Technical Bid for supply of (HEAD LIGHT).
	ix.	Certificate regarding Quality control system of the items being supplied.
THIRD COVER	:	<b>FINANCIAL BID</b> – Should contain following documents.
	i.	Rates quoted by the firm which should be on firm price basis.
	ii.	Details of rates, taxes, duties, discount if any quoted by the tenderer.
	iii.	The rate must not under any circumstances be altered.
	iv.	Rate so offered should be entered in words as well as in figures.
	v.	FOR & terms of delivery.
	vi.	Rate quoted should be valid up to the end of current financial year i.e. 2011-12 which should be clearly accepted in the Financial Bid which may be further extended with the concurrence of the firm.
	vii.	In case of authorized suppliers, price list of principal supplier has to be attached with “Financial Bid”.
	viii.	This cover be super scribed as “Financial bid for supply of (HEAD LIGHT)

05. Tenders will be opened by a duly constituted Board of Officers on 15<sup>th</sup> Sept’2011 at 1200 hrs in the office of Commandant 2 Bn NDRF, Digberia Camp, Badu Road Kol-700129. Representative of the firms are at liberty to be present at the time of opening of tenders. The tenderer shall have to demonstrate the item before a Board of Officers on the date of opening of tender at this HQ for technical evaluation. If the firm fails to conduct demonstration, the tender will be subject to rejection.

06. Tenderers are required to submit Earnest Money Deposit of Rs.60,000/- (Rupees Sixty Thousand) for (HEAD LIGHT)) in the shape of Bank Draft/Bankers’ Cheque drawn in favour of Commandant 2 Bn NDRF payable at STATE BANK OF INDIA, BARASAT, along with the Tender Documents. Earnest Money of unsuccessful tenderers shall be refunded to the firm after completion of the tender formalities and that of successful tenderer after completion of supply of stores.

07. The successful tenderer will deposit Security Money @ 5% of value of supply order and executing an agreement before placing supply order on hearing from this HQ.

08. The tenderer will supply the stores at HQ 2 Bn NDRF, Digberia Camp, Badu Road Kolkata-700129 within stipulated period as mentioned in the Supply Order and in case firm fails

to supply the stores within delivery period, the Earnest Money Deposit/Security Money as deposited by the firm shall be forfeited and deposited into Government Treasury.

09. Stores will be supplied on credit basis. Bill will be accepted against delivery of stores. Payment will be released through Bank Draft by Commandant 2 Bn NDRF on proper receipt.

10. Tender not fulfilling any of the above terms & conditions shall be summarily rejected and no representation will be accepted.

11. In the event of failure on the part of the Tenderer to fulfill all or any terms & conditions laid down herein, it shall be lawful for the Commandant 2 Bn NDRF to forfeit a part or whole of the Earnest Money/Security Money Deposit.

12. The Commandant 2 Bn NDRF, Kolkata reserves the right to reject or accept any Tender(s)/stores without assigning any reasons. The stores supplied by the firm are subject to acceptance after survey by a Board of Officers. In case of rejection of stores, the firm will be responsible to lift the stores and to provide its replacement within a specified time at their own risk and cost.

s/d 12/08/11  
COMMANDANT  
2 BN NDRF

TO,

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Copy to:-

- HQ DG NDRF New Delhi: - For publishing the tender on web site.
- Notice board.
- File.