

**OFFICE OF THE COMMANDANT: 1<sup>st</sup> BN NDRF, PATGAON, GUWAHATI-17**

Tender No: Prov/1<sup>st</sup> BN NDRF/2011/14542-14562 Dated, the 12 Nov' 2011

**LIMITED TENDER NOTICE**

Sealed Tenders are hereby invited by **The Commandant, 1<sup>st</sup> Bn NDRF**, Patgaon, Post: Azara, Guwahati-17 on behalf of the President of India for procurement of **FLEXIBLE SPLINTS – LARGE/MEDIUM/SMALL** for **National Disaster Response Force, BSF**, Patgaon. Estimated cost of Stores is Rs. **7,75,000/-** (Rupees Seven lakh seventy five thousand)only.

**INSTRUCTIONS TO BIDDERS & CONDITIONS OF CONTRACT**

1. Sealed Tenders along with product details in a two bid system are to be deposited in the Tender Box placed in the office of the Commandant. 1<sup>st</sup> Bn NDRF, Patgaon, Post: Azara, Guwahati-17 Distt: Kamrup (Assam)-781017, on or before **03 Dec 2011 at 1000 HRS.**
2. Envelops should be super scribed with the Tender No. and Date.
3. Tenders will be opened in the presence of the bidders on **03 Dec 2011 at 1200 HRS.** by a duly approved Board of Officers/ TPC.
4. Improper or incomplete Tenders or Tender without specifications will be rejected.
5. All tenders are to be accompanied with a Demand Draft of **Rs.15,500/- (Rupees Fifteen thousand five hundred)** only drawn in favour of the Commandant 1<sup>st</sup> Bn NDRF, payable at SBI, Maligaon, (code No: 0229). This is to be retained as Earnest Money from the bidders.
6. Bank Drafts of unsuccessful bidders will be returned after the completion of the bidding process.
7. Bidders are to produce detailed product specification of the items, rate for which has been quoted. Price offered should be inclusive of all taxes/packing and freight and F.O.R. Guwahati but excluding of Central Sales tax, which may be indicated separately.
8. All tenders without detailed product specification will be rejected.
9. **The tender process will be in TWO BID SYSTEM under rule GFR 152. In the first cycle only product specification conforming to the specifications will be selected. And further only quotations of tenders whose product specification have been selected, will be entertained.**

10. All bidders are requested to submit their offers in two covers as under:

a) **FIRST COVER** should contain the following: -

- i) Tender documents duly completed and signed BUT WITHOUT INDICATING THE RATES QUOTED.
- ii) Earnest Money (If applicable)
- iii) F O R, terms, delivery period quoted.
- iv) Copy of firm registration and Dealership certified
- v) Any other relevant document which the firm wishes to submit.
- vi) Tender Sample/proof of having submitted tender sample.
- vii) Specification of the product.

b) **SECOND COVER** should contain the following: -

- i) Details of rates, taxes, duties, discounts, if any, quoted by the bidder. These details should be submitted on their letter pad.
- ii) Both the above mentioned covers should be sealed separately and super-scribed with the Tender No, stores and date of tender opening.
- iii) These covers should thereafter, be kept in a third cover and again sealed.
- iv) This cover should also be super scribed with the Tender No, Stores and Date of Tender Opening.
- v) The composite bid i.e. rates indicated in the Technical Bid OPENLY IN TENDER IS LIABLE TO BE IGNORED.
- vi) Rate quoted by the firm should be on firm price basis.

(Only the first cover shall be opened on the date of opening. Price bids of only those firms will be considered for tender opening whose offer is complete in all respects and the tender samples submitted by them are approved/qualified by lab test)

11. All tenders are to be accompanied with a copy of the Sales Tax Registration and VAT Registration of the firm.
12. Successful tenderers should supply the material within 30 days from the date of receipt of the supply order.
13. **Successful bidders will have to supply the Goods within 30 days of placement of Supply Order by this office. On intimation they are required to provide advance sample before placement of supply order or supplying the whole consignment for assessment and also deposit 10% of the amount of total cost of goods as security deposit by Bank Draft, which will be returned after full and satisfactory supply of the goods.**
14. This period may be extended for further 15 days in case of any delay due to any unnatural circumstances at the sole discretion of the Commandant 1<sup>st</sup> Bn NDRF.

15. Commandant, 1<sup>st</sup> Bn NDRF has the power to reject any tender or all tender without assigning any reason or extend the date of opening of tender without citing any reasons. Decision of Commandant 1<sup>st</sup> Bn NDRF will be final and binding to all Tenderers.
16. All correspondence in this regard may be made with the Office of the Commandant, 1<sup>st</sup> Bn NDRF , Patgaon, Post: Azara, Guwahti, Distt:Kamrup (Assam)-781017: **Tele- Fax No: 0361-2840284**

**SCHEDULE OF REQUIREMENT**

S No	Nomenclature	Approx cost of stores	Earnest money
01.	<b>FLEXIBLE SPLINTS – LARGE/MEDIUM/SMALL</b>	<b>Rs. 7,75,000-00</b>	<b>Rs. 15,500-00</b>

**SPECIFICATION OF FLEXIBLE SPLINTS – LARGE/MEDIUM/SMALL**

**QUALITATIVE REQUIREMENTS**

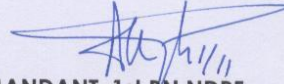
- Material light weight, radio lucent, moldable.
- Water proof and body fluid proof.
- Portable light weight padded flexible splints of three sizes and reusable
- Standard and junior sets with all three sizes.
- Velcro strapped for easy application and removal.

**NOTE TO TENDERER**

- i) The product be CE marked.
- ii) The manufacturer must have ISO or equivalent certificate for design & manufacturing of medical device.
- iii) The ISO or equivalent certificate for quality management system.
- iv) The tenderer shall indicate the make/model in their offer.
- v) The tenderer shall furnish the clause-by-clause compliance statement. In case there is any deviation the same should be clearly brought out in the offers.
- vi) They shall mention the relevant BIS/EN/DIN/UL certificate of the product offered.
- vii) Technical manual comprising of servicing details shall be supplied with system.
- viii) Items will be purchased on the basis of quality, price and samples. Rates should be valid till **31<sup>st</sup> March-2012.**
- ix) Tender received without sample will not be entertained.

**PRICE SCHEDULE**

Estimated cost price of the items to be procured, in whole **Rs. 7,75,000/- (Rupees Seven Lakhs seventy five thousand)** only. Earnest Money to be deposited **Rs. 15,500/- (Rupees Fifteen thousand five hundred)** only.



Place: Patgaon, Guwahati-17  
Date: \_\_\_\_ Nov' 2011

**COMMANDANT, 1st BN NDRF**  
For & On behalf of the President of India

To,  
M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Tenderer

**NOTE : ALL THE PAGES OF TENDER PAPERS SHOULD BE SIGNED BY THE TENDERER.**

Copy to :-

HQ DG NDRF : For publishing tender on NDMA web site please.