



DO.No: PS-03002/2/2019-PMC

04th April, 2020

Dear Chief Secretary,

I may draw your kind attention to paragraph 4 of DO letter No.40-3/2020-DM-I (A) dated 3rd April, 2020 from the Union Home Secretary for streamlining supply chains of essential goods. In order to facilitate implementation of these instructions/ clarifications, I wish to request you for the following –

- 1) Kindly designate a nodal officer to issue authorisation letters to companies / organizations having nation-wide supply chains of essential goods (suggestive list attached). The name, designation, mobile number and e-mail id of such Nodal Officers may please be conveyed to Mr. N. Natarajan, Technical Director [Mobile – 9971641909; Email - natarajan@gov.in], Department of Consumer Affairs. State Nodal Officer may work with a senior officer of the State Police for co-ordination with local police authorities.
- 2) The Department of Consumer Affairs has developed an e-pass system solution with the help of E-Gov Foundation (Note attached). This system enables the State government to monitor number of passes issued by the authorised companies. The State Government may use this e-pass solution for issue of passes (Copy of note attached). For this you may coordinate with Mr. Natarajan.
- 3) Your kind attention is also drawn to Para 4 (iv) of the letter that inter-state and intra-state movement of all trucks and other goods/carrier vehicles with one driver and one additional persons is allowed as long as the driver is carrying a valid driver's licence. If the truck/vehicle is travelling empty, invoice, way-bill etc. for the delivery or pick up of goods may additionally be carried by the drivers. Movement of driver and one person from their place of residence to truck may kindly be facilitated by the local authorities. This may please be widely disseminated.
- 4) I would also like to bring to your kind notice that several companies have reported difficulties in getting labour for their operations. Local administration may be advised to facilitate in ensuring availability of labour in factories, warehouses, and


transportation and distribution operations of essential food and groceries by appealing to house owners, societies and villagers to allow workers to go for work.

5) Finally, I would like to say that Para 4 (i) has clarified that food and grocery would mean all food items of grocery that are usually consumed by people on day-to-day basis. This provision may once again be widely disseminated so that there is no ambiguity at the local level.

2. To conclude, I would once again reiterate that the provisions of MHA instructions / clarifications may be widely disseminated so as to ensure smooth movement of goods within and across the States. Please feel free to keep in touch with me personally for any further support relating to maintenance of essential supplies/goods.

With regards,

Yours sincerely,



(Pawan Kumar Agarwal)

Chief Secretaries of All States / UTs